

*This LED 75-1 form has been developed in accordance with provisions of section 31-23 of the Connecticut Statutes allowing minor student learners (16 and 17 years of age) to be placed in paid, credit-bearing, mentored workplace learning opportunities within potentially hazardous occupations. Only such structured workplace learning opportunities within programs approved by the State Department of Education that are designed by the school and workplace partners to integrate the worksite experience with classroom curriculum and are monitored by local school staff of approved work-based learning programs offered by the CT Technical Education and Career System are eligible for the LED 75-1.*

LED 75-1, CTECS

<b>STUDENT INFORMATION (PLEASE PRINT OR TYPE)</b>	
<b>Student Name</b>	<b>DOB</b>
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Phone Number and Email Address</b>	
<b>Student Signature:</b>	

<b>PARENT INFORMATION (PLEASE PRINT OR TYPE)</b>	
<b>Parent Name</b>	<b>Date</b>
<b>Phone Number and Email Address</b>	
<b>Parent Signature:</b>	

<b>SCHOOL INFORMATION (PLEASE PRINT OR TYPE)</b>	
<b>School Name</b>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Department Head Name</b>	
<b>Department Head Phone Number and Email Address</b>	
<b>Department Head Signature</b>	<b>Date</b>
<b>Work Based Learning Coordinator Name</b>	
<b>Work Based Learning Coordinator Phone Number and Email Address</b>	
<b>Work Based Learning Coordinator Signature</b> I acknowledge Background Check has been Completed	<b>Date</b>

<b>WORK SITE INFORMATION (PLEASE PRINT OR TYPE)</b>		
<b>Work Site Name</b>		
<b>Street Address</b>		
<b>City, State, Zip</b>		
<b>Mentor Name</b>	<b>Phone Number</b>	<b>Email</b>
<b>Employer/Mentor Signature</b>		<b>Date</b>
<b>State Date</b>	<b>End Date</b>	<b>Starting Wage</b>

<b>Career Learning Tasks</b>	<b>Competency/Source</b>
<b>1. Complies with labor &amp; safety regulations on the job</b>	
<b>2. Exposed to “All aspects of the industry”</b>	
<b>3.</b>	
<b>4.</b>	
<b>5.</b>	
<b>6.</b>	
<b>7.</b>	
<b>8.</b>	

This partnership agreement outlines the basic responsibilities of the student, parent/guardian, worksite & education/community institution in the delivery of this individuals work based learning experience. All responsible parties should read this document carefully and indicate their understanding by signing.

All Parties agree to:

1. Understand and comply with all federal and state regulations regarding employment, safety, worker’s compensation, child labor laws, minimum wage, and other applicable regulations pertaining to **LED 75-1**
2. Understand and comply with all federal and state regulations regarding employment, safety, worker’s compensation, child labor laws, minimum wage, and other applicable regulations pertaining to employment of a student/youth;
3. Engage the student in the development of an on-going, individual Education and Career Development Plan that reflects the interests, aptitudes and abilities of the student;
4. Support the policies of the school/agency relative to attendance and behavior;
5. Support all rules and regulations of the cooperative business;
6. Participate in the periodic assessment of student progress on the job and achievement of appropriate recognition (grades, credits and/or awards);
7. Ensure that related classroom/program requirements have been met and appropriate work records maintained;
8. Inform all parties in the case of illness, personal emergencies or possible layoff; dismissal from the worksite placement;
9. Prepare, maintain and make available all necessary records required for the Commissioners of Education and Labor and their agents; and
10. Inform all parties of work based learning schedules.
11. Employment of a student/youth;
12. Engage the student in the development of an on-going, individual Education and Career Development Plan that reflects the interests, aptitudes and abilities of the student;
13. Support the policies of the school/agency relative to attendance and behavior;
14. Support all rules and regulations of the cooperative business;
15. Participate in the periodic assessment of student progress on the job and achievement of appropriate recognition (grades, credits and/or awards);
16. Ensure that related classroom/program requirements have been met and appropriate work records maintained;
17. Inform all parties in the case of illness, personal emergencies or possible layoff; dismissal from the worksite placement;
18. Prepare, maintain and make available all necessary records required for the Commissioners of Education and Labor and their agents; and
19. Inform all parties of work based learning schedules.
20. CTECS reserves the right to conduct background checks on employers and mentors who may have direct contact with students.

<b>APPROVAL SIGNATURES:</b>	
<b>Administrator Signature</b>	<b>Date</b>
<b>Department of Education Signature</b>	<b>Date</b>
<b>Department of Labor Signature</b>	<b>Date</b>