



This does not apply to the following schools; A.I. Prince THS, Bullard Havens THS, E.C. Goodwin THS, Ella T. Grasso THS, W.F. Kaynor THS, Eli Whitney THS, J.M. Wright THS.

Dear Parent/Guardian:

School Year 2019-2020

Federal regulations require that a Free & Reduced-Price Meal Benefit Application be submitted annually. Only one application should be submitted for a family. The Connecticut Technical Education and Career System (CTECS) is now accepting applications for Free and Reduced-Price School Meals for the 2019-2020 school year for your CTECS enrolled child.

- PLEASE TAKE NOTE: if you have submitted a meal application to your local district, you will also have to submit a separate application for students enrolled in CTECS. Applications submitted to local school districts are not shared with the CTECS food service office.

If we have not received an application and your child is receiving a carryover lunch benefit status from last year, that status will expire on Friday, October 11, 2019 and your child will become full pay as of Monday October 14, 2019. Full price for meals, are \$2.35 for breakfast and \$3.35 for lunch.

- If your student was not enrolled in a CTECS school last year, their meal status is NOT carried over. Your child will be full pay until a 19-20 application is received and processed.

SUBMIT THE MEAL BENEFIT APPLICATION ONLINE. We encourage all households to [apply online for free and reduced priced meal benefits](#) to allow for efficient and timely approval. The online application provides step by step instructions to guide you through the application process, and all information provided is secure and confidential. Complete the application online as soon as possible to ensure no interruption of meal benefits for your child.

If you do not have access to the Free and Reduced meal application online, please contact the Nutrition and School Meals office for alternate application process. Once the application has been processed in our office, we will send you, and your student, a notice of your child's status. **KEEP A COPY OF THE APPROVAL NOTIFICATION.** Copies of the approval notice may be used to receive additional benefits i.e., testing fees, tools, uniforms, and possible financial assistance from your child's school.

Payment Policy: CTECS policy is that student meals must be purchased prior to consumption. Parents may place money on account in advance for student meals utilizing cash, personal check or money order in your school's main office, or cash is accepted at the register.

- A student with insufficient funds in their account at the time of service will not be allowed to charge the meal per our CTECS administrative policy. Please refer to the student/parent handbook or contact the school's administration.

If you have any questions, or need assistance in completing this application, please contact the Nutrition and School Meals office at (860) 807-2191 or toll-free at (800) 822-6832, x2191. We look forward to feeding your child healthy meals throughout the 2019-20 school year.

Sincerely,
Nutrition and School Meals Office