

**CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD
Hartford, CT**

**Minutes
Subcommittee on Quality and Policy Meeting
January 15, 2020**

Draft

Pursuant to notice filed with the Secretary of the State, the Connecticut Technical Education and Career System (hereafter "Board") met on January 15, 2020 at E.C. Goodwin Technical High School, 735 Slater Road, New Britain, Connecticut.

I. Call to Order

Ms. Eichstaedt called the meeting to order at 8:44am.

Present: Robert Trefry, Board Member
Patricia Keavney-Maruca, Board Member
Karen Eichstaedt, Board Member
Lindy Lee Gold, Board Member
Jeffrey Wihbey, Superintendent of Schools

Dial in: Daisy Cocco De Filippis, Board Member

Absent: Commissioner Kurt Westby, Board Member
Fitz Walker, Board Member
Peter Hoecklin, Board Member

II. Public Participation

There was no public participation.

III. Consideration of Minutes

A. November 20, 2019, Subcommittee on Quality and Policy Meeting

(The subcommittee did not meet on December 18th due to inclement weather)

Ms. Eichstaedt moved, Ms. Lindy Lee Gold seconded, that the Board adopt the minutes of the November 20, 2019, Subcommittee on Quality and Policy Meeting.

Vote: In Favor: De Filippis, Eichstaedt, Gold, Keavney-Maruca, Trefry
Opposed: 0
Abstained: 0
Absent: Hoecklin, Walker, Westby

Motion carried unanimously.

IV. Strategic Planning for the Connecticut Technical Education and Career System (CTECS)

A. Title I, II, IV, IDEA Update

Ms. Karen Eichstaedt introduced CTECS Grants Coordinator, Ms. Michelle Hall to committee members who shared an update on the district's current grant portfolio.

Ms. Hall guided committee members through a vibrant PowerPoint presentation outlining the different grants, their purpose, detailed budgets, grant accountability, management of funds, and different initiatives.

A few Initiatives:

Driver's Education
K-8 Recruiting
Cultural Competency
Student Leadership
Time Management – Principals
Improving Instructional Practices – Teaching & Learning
Mechatronics Program – Equipment
Family Engagement
Afterschool Programming
Summer School and Freshmen Academy

Questions/Discussion included:

Mr. Wihbey explained the importance of grant funding, and its fiscal and qualitative improvements for the district's students.

Mr. Trefry asked for clarification on how fringe benefits affect grant allocations.

Dr. De Filippis shared her excitement on the support the school lunch grant provides so students can receive breakfast.

A copy of all handouts are included in the official file of this meeting.

B. Vacancy Update

Ms. Karen Eichstaedt introduced CTECS Director of Talent Management, Mr. Robert Sartoris to present the latest vacancy report to committee members. Mr. Sartoris shared the full-time general fund position data as of January 2020 as follows: There currently are 148 vacancies – 78 of which are instructional – 70 remaining are made up of admin, food services, fiscal, clerical, plant, consultants, etc. In addition to the 143 vacancies, there are 12 on hold. Leaving 136 positions, and of those 136, OPM has authorized 79 positions. Of the 79 approved positions, 41 are instructional, 20 are academic, 19 are trade, and 2 are student support.

Mr. Sartoris shared the annual salary for the 148 positions as \$10,509,193.00.

Questions/Discussion included:

Ms. Eichstaedt acknowledge Mr. Sartoris for all of his efforts in presenting the vacancy report in Mr. Uccello's absence.

Mr. Wihbey shared the district is ahead of schedule for hiring this year.

Mr. Sartoris shared his thoughts on the anticipated 30% workforce retirement in 2022.

Mr. Trefry requested to have the Talent Office report its succession plan to the Board in the future.

Mr. Wihbey shared discussions on the world language requirement and the staffing needs.

A copy of the Vacancy Report is included in the official file of this meeting.

V. Adjourn

Ms. Eichstaedt moved, Ms. Gold seconded, for the Subcommittee on Quality and Policy Meeting to adjourn.

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| Vote: | In Favor: | De Filippis, Eichstaedt, Gold, Keavney-Maruca, Trefry |
| | Opposed: | 0 |
| | Abstained: | 0 |
| | Absent: | Hoecklin, Walker, Westby |

Motion carried unanimously.

The meeting was adjourned at 9:27am.

Prepared by: Ms. Ronke Stallings, CTECS