

**CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD  
Hartford, CT**

**Minutes  
Subcommittee on Outreach and Finance Meeting  
November 20, 2019**

**Draft**

Pursuant to notice filed with the Secretary of the State, the Connecticut Technical Education and Career System (hereafter "Board") met on November 20, 2019 at Ella T. Grasso Technical High School, 189 Fort Hill Road, Groton, Connecticut.

**I. Call to Order**

Ms. Patricia Keavney-Maruca called the meeting to order at 9:30am.

Present: Robert Trefry, Board Member  
Patricia Keavney-Maruca, Board Member  
Karen Eichstaedt, Board Member  
Lindy Lee Gold, Board Member  
Jeffrey Wihbey, Superintendent of Schools

Dial in: Daisy Cocco De Filippis, Board Member  
Fitz Walker, Board Member  
Peter Hoecklin, Board Member

Absent: Commissioner Kurt Westby, Board Member

**II. Public Participation**

There was no public participation.

**III. Consideration of Minutes**

**A. October 16, 2019, Subcommittee on Outreach and Finance Meeting**

Ms. Keavney – Maruca moved, Ms. Eichstaedt seconded, that the Board adopt the minutes of the October 16, 2019, Subcommittee on Outreach and Finance Meeting.

Vote: In Favor: De Filippis, Eichstaedt, Gold, Hoecklin, Keavney-Maruca, Trefry, Walker  
Opposed: 0

Abstained: 0  
Absent: Westby

Motion carried unanimously.

#### **IV. Strategic Planning for the Connecticut Technical Education and Career System (CTECS)**

##### **A. CTECS Foundation**

Ms. Keavney – Maruca introduced Superintendent Wihbey, who introduced, CTECS Legal Director, Ms. Scott to committee members to review the on-going idea to establish the CTECS Foundation.

Mr. Wihbey shared discussions with business industry members throughout the state, and Board Chair Trefry, for the need of the CTECS Foundation to support the operations of the district.

Purpose - raise funds for the following examples:

- Inducting new trades teachers
- Support professional development needs
- Provide grants for teacher internships
- Support material and equipment needs
- Support families and students in need

##### Questions/Discussion included:

*Ms. Gold shared she serves on the Board for Housatonic and Gateway at Southern, and would be willing to assist in gathering materials in support of the Foundation.*

*Mr. Wihbey and Ms. Gold shared the need for the Foundation to have its own Board, with members from the CTECS community (Principal, Faculty, Students, and a CTECS Board member).*

*Mr. Trefry shared his enthusiasm with the discussion as he is familiar with the success and support a foundation can bring.*

*Ms. Keavney – Maruca shared her enthusiasm at the possibility of creating stipends that would benefit the district.*

*Mr. Wihbey shared Commissioner Cardona is in full support of establishing a CTECS Foundation.*

*Ms. Scott and Ms. Gold shared their thoughts on the necessary compliance requirements and filings needed for a non-profit organization.*

## **B. Expenditure and Revenue Report**

Ms. Keavney – Maruca introduced CTECS Superintendent, Jeffrey Wihbey to committee members to review the expenditure and revenue report.

The latest monthly report for the second quarter of the 2019-2020 fiscal year projects an approximate deficit of \$392,992.00. The total approved operating budget is \$157,651,581.00. Cost projections indicate the services and supplies allocation will be sufficient to meet projected costs.

The State bond commission is tentatively scheduled for December 13, 2019.

The district has submitted a requested for consideration for FY 2021 which includes funds for various infrastructure repairs and equipment across the district.

### Questions/Discussion included:

*Mr. Wihbey thanked. Ms. Robin Fiumara and Mr. Joe Uccello for all their efforts in providing this month's report.*

*Mr. Wihbey shared the CFAS position has been offered to a candidate. Anticipated start date in the next 30 days.*

*Board members held a brief discussion on remaining school construction projects throughout the district.*

A copy of all handouts are included in the official file of this meeting.

## **C. Pell Grants**

Ms. Keavney – Maruca introduced CTECS Management Analyst, Joe Uccello to present the latest on Pell grants to committee members. Mr. Uccello shared the Pell grant 2019-2020 data summary as of November 2019 as follows: The district applied for 26 grants – 20 for Bristol Tech – 3 for CT Aero – 3 for the SSAMT. 7- Pell grants have been awarded, 5- are ineligible due to financial caps, and 14 require more information.

Mr. Uccello shared the total Pell grant numbers will be available April 2020.

Questions/Discussion included:

*Ms. Keavney – Maruca asked for clarification on the awarded amount for the grants and if it varied per year.*

*Ms. Gold shared her thoughts on possible aero facility space in either New Haven or Bridgeport.*

A copy of all handouts are included in the official file of this meeting.

**V. Adjourn**

Ms. Keavney – Maruca moved, Ms. Gold seconded, for the Subcommittee on Quality and Policy Meeting to adjourn.

Vote:	In Favor:	De Filippis, Eichstaedt, Gold, Hoecklin, Keavney-Maruca, Trefry, Walker
	Opposed:	0
	Abstained:	0
	Absent:	Westby

Motion carried unanimously.

The meeting was adjourned at 9:58am.

Prepared by: Ms. Ronke Stallings, CTECS