

**CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD
Hartford, CT**

**Minutes
Full Board
January 15, 2020**

Draft

Pursuant to notice filed with the Secretary of the State, the Connecticut Technical Education and Career System (hereafter "Board") met on January 15, 2020 at E.C. Goodwin Technical High School, 735 Slater Road, New Britain, Connecticut.

I. Call to Order

Mr. Robert Trefry called the meeting to order at 10:00am.

Present: Robert Trefry, Board Member
Patricia Keavney-Maruca, Board Member
Karen Eichstaedt, Board Member
Lindy Lee Gold, Board Member
Jeffrey Wihbey, Superintendent of Schools

Dial in: Commissioner Kurt Westby, Board Member
Daisy Cocco De Filippis, Board Member
Fitz Walker, Board Member

Absent: Peter Hoeklin, Board Member

II. Public Participation

There was no public participation.

III. Welcome

Mr. Trefry welcomed Board members and guests and thanked Principal, Dr. Anabelle Diaz-Santiago for her hospitality.

Dr. Diaz-Santiago gave an introduction of herself, sharing her enthusiasm as the new principal at E.C. Goodwin. She reflected on her career journey as a graduate of the Technical High School System, and highlighted a few of her school's activities and events.

A. Students of Excellence Presentations

Dr. Diaz-Santiago introduced senior students, Kyle Chamberland, Electrical, and Qiana Torres, Culinary, both from Bristol, CT, and they presented PowerPoints on the work they've done in their trades, their successes, what they've learned, and future plans after graduation.

The Board members were very impressed with their presentations, and thanked Dr. Diaz-Santiago and the students for sharing their work.

IV. Executive Session

The Board did not meet in executive session.

V. Consideration of Minutes

A. November 20, 2019, Connecticut Technical Education and Career System (CTECS) Board Meeting.

(The Board did not meet on December 18th due to inclement weather)

Mr. Trefry moved, Mr. Walker seconded, that the Board adopt the minutes of the November 20, 2019 CTECS Board Meeting.

Vote: In Favor:	Eichstaedt, De Filippis, Gold, Keavney-Maruca, Trefry, Walker, Westby
Opposed:	0
Abstained:	0
Absent:	Hoeklin

Motion carried unanimously.

VI. Items Requiring Action

A. Filing of the 2020 Year Meeting Schedule

Mr. Trefry reviewed the dates for the 2020 Board Meeting Schedule.

Dates as followed:

- April 22, 2020
- September 16, 2020
- October 21, 2020
- November 18, 2020
- December 16, 2020

Mr. Trefry moved, Ms. De Filippis seconded, that the Board adopt the dates for the Filing of the 2020 Meeting Schedule.

Vote: In Favor:	Eichstaedt, De Filippis, Gold, Keavney-Maruca, Trefry, Walker, Westby
Opposed:	0
Abstained:	0
Absent:	Hoeklin

Motion carried unanimously.

VII. Committee Reports

A. Quality and Policy – Ms. Karen Eichstaedt

The Quality and Policy Subcommittee met on January 15, 2020 just prior to the CTECS Board meeting. The committee held discussions on the Title I, II, IV, IDEA Update, and Vacancy Update.

B. Outreach and Finance – Ms. Patricia Keavney-Maruca

The Outreach and Finance Subcommittee met on January 15, 2020 just prior to the CTECS Board meeting. The committee held discussions on the Technology Analysis, and Expenditure and Revenue Report.

Questions/Discussion included:

Mr. Trefry asked Mr. Sartoris to share more information on the anticipated statewide retirements of 2022 and its potential effects on the district.

Mr. Sartoris agreed to return in the coming months with a more extensive report on the anticipated retirements and succession planning.

Mr. Wihbey shared his concerns with retirements creating a huge gap of knowledge to the next generation.

Ms. Gold shared examples of utilizing student teachers as a pipeline to mitigate gaps in staffing for teachers.

Mr. Wihbey highlighted current recruitment fairs for trade area teachers.

VIII. Report of the Superintendent of Schools

A. Superintendent's Report

Mr. Wihbey shared an overview of his report.

A few highlights:

- New Hires :
 - Chief of Engineering, Mr. Donald Poulin
 - Chief Financial Officer, Ms. Maura Kjar
 - Director of Food Services, Mr. Kevin Benham

- CTECS will hold job fairs for experienced tradespeople interested in pursuing a career in teaching at a Connecticut technical high school. The fairs will take place on:
 - Wednesday, January 22 (snow date Jan. 30), from 4 to 7 p.m. at Norwich Technical High School, 7 Mahan Dr. Norwich, CT
 - Thursday, February 20 (snow date Feb. 27), from 4 to 7 p.m. at Kaynor Technical High School, 43 Tompkins St. Waterbury, CT

- Middlesex Community College and Vinal Technical High School Manufacturing Partnership is underway.

- CTECS Works, the technical high school's quarterly newsletter was released in January.

A copy of the Superintendent's Report is included in the official file of this meeting.

B. Separation Committee Update

Ms. Scott and Mr. Cavallaro shared updates from the Separation Committee meeting.

A few items:

- Functions transfer list
- DAS absorption of staff
- Succession Planning
- SOP Alignment
- Invite SDE staff to future meetings
- Next steps and goals

Questions/Discussion included:

Ms. Gold shared her thoughts on familiarizing the team with roles SDE provides that may not be known.

Mr. Trerfy asked about timelines regarding the DAS / HR merger.

Mr. Trefry urged the committee to review other agencies and their methods of operation.

Ms. De Filippis shared her experience with changes within HR and Affirmative Action positions.

Mr. Wihbey reiterated the separation committee will continue to keep the board updated.

C. CTECS Foundation

Mr. Wihbey shared the Board will receive updates on the legalities of the foundation at a future meeting.

IX. Report of the Chair

A. Secretary of State Office Gender and Racial Composition Report

Mr. Trefry reminded members to submit their completed forms to Executive Operations Manger, Ms. Ronke Stallings to comply with the Secretary of State Office.

B. Updates on CTECS Board Member Nominations

Mr. Trefry gave board members an update on the status of recruitment for additional Board members. He shared there are nominations pending at the Governor office.

There are currently three positions vacant.

C. Ribbing Cutting Ceremony at Vinal

Vinal Technical High School’s Criminal Justice and Protective Services Program unveiled its state-of-the-art emergency operations center during a ribbon cutting attended by more than 100 people. The collaboration is the first of its kind in a high school setting nationwide.

Mr. Trefry shared the success of the opening and commended Ms. Kerry Markey for her great work orchestrating the event.

X. Adjourn

Mr. Trefry moved, Mr. Westby seconded, for the Board Meeting to adjourn.

Vote:	In Favor:	De Filippis, Eichstaedt, Gold, Keavney-Maruca, Trefry, Walker, Westby
	Opposed:	0
	Abstained:	0
	Absent:	Hoeklin

Motion carried unanimously.

The meeting was adjourned at 11:18am.

Prepared by: Ms. Ronke Stallings, CTECS