

**CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM BOARD**

**Minutes of the May 15, 2018 Meeting of the of the Sub Committee on Outreach and Finance**

Pursuant to notice filed with the Secretary of State, the Connecticut Technical Education and Career System Board Committee on Outreach and Finance met on May 15, 2018 at W.F. Kaynor Technical High School, 43 Tompkins Street, Waterbury, CT.

**I. Call to Order**

Commissioner Jackson called the meeting to order at 11:00 AM.

Present: Commissioner Scott Jackson, Chairperson of the Outreach and Finance Committee  
Robert Trefry, Chairperson of the CTECS Board  
Patricia Keavney-Maruca, Vice-Chairperson of the CTECS Board  
Andrea Comer, Committee Member  
Jeffrey Wihbey, Superintendent of the CTECS  
James Chasse, CTECS Education Consultant  
Pasquale Ciarleglio, CTECS Education Consultant

Absent: Gina Chiarella, Committee Member  
Commissioner Catherine Smith, Committee Member  
Fitz Walker, Committee Member

**II. Public Participation**

There was no public participation.

**III. Consideration of Minutes of the March 20, 2018 and April 24, 2018 Meetings**

Commissioner Jackson moved, Ms. Keavney seconded that the minutes of the March 20, 2018 meeting be approved.

Vote: In Favor: Trefry, Jackson, Comer  
Opposed: 0  
Abstained: Keavney  
Absent: Chiarella, Smith, Walker

Motion carried unanimously.

Due to no quorum at the April 24, 2018 meeting, a vote of the April 24<sup>th</sup> minutes was not needed.

**IV. Strategic Planning for the Connecticut Technical Education and Career System**

**A. Pre-Apprenticeship/Apprenticeship**

If Committee members recall, the Committee members had a brief discussion on the Apprenticeship Program at the March 20, 2018 Subcommittee meeting on Outreach and Finance and how it impacts the District. Mr. Ciarleglio was invited back to today's Subcommittee meeting to continue the conversation. Mr. Ciarleglio presented a PowerPoint on the Pre-apprenticeship and Apprenticeship Program in the State of CT. The presentation included: Statistics/Trends: pre-apprentice count, CTECS Work Based Learning Counts broken down by each school, by trade, by career, and by growth. Mr. Ciarleglio gave an overview of what the work-based learning program encompasses and reviewed non-licensed trades vs license trades. He explained the difference on why students can easily move into a non-licensed work-based

learning program versus some of the barriers associated with licensed trades such as ratio (# of licensed workers to the number of apprentice)

The report showed that currently there are 571 students enrolled in work-based learning versus 465 students showing an increase of 22.8 percent increase since March, 2018. In addition 183 of these students are registered with the CT-DOL.

Questions/discussion included: Commissioner Jackson will look into the State Apprenticeship Council's (SACs) meetings recommendations of allowing one junior and one senior to count as one with regards to ratio as opposed to two when registered as a pre-apprentice. Additional discussion included looking more closely at the manufacturing trades, solutions in progress regarding transportation issues drivers education, bus passes, and title 1 funding and possible stipends in an effort to increase participation rates.

A copy of the PowerPoint presentation is included in the official file of this meeting.

## **B. Expenditure & Revenue Reports & C. 2018-19 Operating Budget Analysis**

Mr. James Chasse, CTECS Education Consultant who provided an update on the latest information impacting the district's operating budget for fiscal years 2017-18 and 2018-19.

He informed the Committee that the district will finish the year with a surplus of approximately \$1.6 M. Of the \$1.6 M, approximately \$1.3 M is from the delayed transfer of SDE staff to the CTECS. The difference (\$.3M) is the net result of delayed refill of vacancies (\$3M) less the cost of maintaining the CTECS business offices with a business manager and an assistant business manager.

The district's FY 2018 operating budget was reduced by \$2.7 Million in anticipation of the elimination of 31 full-time positions in the school's business offices.

For FY 2019, Mr. Chasse is projecting a deficit of approximately \$9.1M which includes a \$3.4 M shortfall as a result of the 2017 SEBAC agreement and \$5.7 M needed to reduce the full-time general fund vacancy count down to 65.

Superintendent Wihbey and the school principals are requesting additional new positions for the 2018-19 school-year which if approved, could increase the deficit by an additional \$1.2M.

CTECS continues to be concerned about the staff retirements and the potential impact of the Rowland settlements on the operating budget for FY 2019.

Questions/Discussion included: is SEBAC funding rebates included in the budget-- the figures do not include a potential adjustment of \$3.4M from OPM's Reserve for Salary Adjustment Account; The district's budget assumes a 4 – 5% annual turnover in staff which results in net payroll savings. Currently the number of declared staff retirements for the summer of 2018 is lagging behind historical levels which will negatively impact the projected deficit for FY 2019 without further retirements/separations.

The CTECS is highly reliant on the continued allocation of capital funding for infrastructure repairs over \$1500 and to replace outdated technology and for trade and academic equipment. Superintendent Wihbey pointed out that CTECS is currently seeing an approximate 50% decline in the state bonding. During September, the Board will need to take action on the Superintendent's Biennial Operating and Capital Budget request for fiscal year's 2019-20 and 2020-21.

Superintendent Wihbey pointed out that the current operating budget for FY 2018 is approximately \$5.4M less than the previous fiscal year (FY 2017) and next year's budget is expected to be approximately \$3.6M less than the fiscal year 2017 budget. These reductions make it impossible to refill critical instructional and health and safety positions.

A copy of the Expenditure and Revenue Report is included in the official file of this meeting.

**V. Adjourn**

The meeting was adjourned at 12:10

Prepared by: *Alane Curtis*  
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Connecticut Technical Education and Career System