



CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM ADVISORY BOARD MEETING

CTECS Central Office, Hartford, CT

Meeting Minutes

November 20, 2024

Draft

Attendees

Present	Dr. Christine Benz, Chairperson; Mr. Todd Berch, Proxy for Comm. Dante Bartolomeo; Mr. Shawn Coyne, Board Member; Mr. Lance Hall, Board Member; Mr. Keith Norton, Proxy for Comm. Charlene M. Russell-Tucker; Dr. Karen Wosczyzna-Birch, Board Member; Mr. Paul Lavoie, Proxy for Comm. Daniel O’Keefe; Dr. Kelli-Marie Vallieres, Board Member; Mr. Jeff Auker, Board Member
Not Present	Mr. Jim Gildea, Board Member

AGENDA ITEM	DISCUSSION
<p>I. Call to Order</p>	<p>Chairperson, Dr. Christine Benz called the meeting to order at 9:04am and lead the Pledge of Allegiance.</p> <p>Chairperson, Dr. Benz motioned, Board member Norton moved, and Board member Berch seconded approval of the meeting agenda.</p> <p>Vote: In Favor: Benz, Auker, Berch, Coyne, Hall, Lavoie, Norton, Vallieres, Wosczyzna-Birch Opposed: 0 Abstained: 0 Absent: Gildea</p> <p>Motion carried unanimously.</p>
<p>II. Public Participation</p>	<p>There was no public participation.</p>

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<p>III. Consideration of Minutes</p>	<p>Chairperson, Dr. Benz motioned, Board member Berch moved, and Board member Birch seconded to postpone approval of the October 30, 2024 Board meeting minutes to the December 18, 2024 meeting.</p> <p>Vote: In Favor: Benz, Auker, Berch, Coyne, Hall, Lavoie, Norton, Vallieres, Wosczyzna-Birch Opposed: 0 Abstained: 0 Absent: Gildea</p> <p>Motion carried unanimously.</p>
<p>IV. Committee Reports</p> <p>A. Outreach and Partnership</p>	<p>Meeting Cancelled. No report.</p>
<p>B. Policy Review</p> <ul style="list-style-type: none"> - CTECS Admissions - CTECS Board Vice Chair Discussion 	<p>CTECS Executive Director, Dr. Ellen Solek presented CTECS Admissions to the Board.</p> <p>Chairperson, Dr. Benz presented CTECS Vice Chair Discussion to the Board.</p>
<p>C. Finance and Facilities</p> <ul style="list-style-type: none"> - CTECS Special Education 	

<p>Deficit Discussion</p>	<p>CTECS Executive Director, Dr. Ellen Solek presented CTECS Special Education Deficit Discussion to the Board.</p>
<p>- CTECS Finance Report</p>	<p>CTECS Fiscal Administrative Manager, Ms. Kisha Richardson presented CTECS Finance Report to the Board.</p>
<p>V. Items Requiring Action</p>	
<p>A. Election for Vice Chair</p>	<p>CTECS Chief of Staff, Ms. Ronke Stallings reviewed the identified candidates for nomination.</p> <p>Candidates: Mr. Lance Hall, Mr. Todd Berch, Mr. Paul Lavoie</p> <p>Board members conducted a vote via direct message in the Zoom chat. Each Board member was asked to direct message CTECS Chief of Staff, Ms. Ronke Stallings with their vote for one of the nominated candidates. After collecting all votes, Ms. Stallings tallied the results and Board Chair Benz announced Mr. Paul Lavoie as the elected Vice Chair.</p>
<p>VI. Report of the Executive Director</p>	
<p>A. Executive Director Update</p>	<p>CTECS Executive Director, Dr. Ellen Solek presented the Executive Director Update to the Board.</p>
<p>VII. Report of the Chair</p>	
<p>A. Superintendent Search Update</p>	<p>Chairperson, Dr. Benz presented the Superintendent Search Update to the Board.</p>
<p>VIII. Adjourn</p>	<p>Chairperson Benz motioned Board member Auker moved, and Board member Norton seconded for the meeting to adjourn.</p> <p>Vote: In Favor: Benz, Auker, Berch, Coyne, Hall, Lavoie, Norton, Vallieres, Wosczyzna-Birch Opposed: 0</p>

	<p>Abstained: 0 Absent: Gildea</p> <p>Motion carried unanimously.</p> <p>The meeting adjourned at 9:55am</p>
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Transcribed by: Ronke Stallings, Chief of Staff, CTECS