



CONNECTICUT TECHNICAL EDUCATION AND CAREER SYSTEM ADVISORY BOARD MEETING

H.C. Wilcox Technical High School, Meriden, CT

Meeting Minutes

January 22, 2025

Draft

Attendees

Present	Dr. Christine Benz, Chairperson; Mr. Todd Berch, Proxy for Comm. Dante Bartolomeo; Mr. Shawn Coyne, Board Member; Mr. Jim Gildea, Board Member; Mr. Keith Norton, Proxy for Comm. Charlene M. Russell-Tucker; Dr. Kelli-Marie Vallieres, Board Member
Not Present	Mr. Jeff Auker, Board Member; Mr. Lance Hall, Board Member; Mr. Paul Lavoie, Proxy for Comm. Daniel O'Keefe; Dr. Karen Wosczyzna-Birch, Board Member

AGENDA ITEM	DISCUSSION
<p>I. Call to Order</p>	<p>Chairperson, Dr. Christine Benz called the meeting to order at 9:30am and lead the Pledge of Allegiance.</p> <p>Chairperson, Dr. Benz motioned, Board member Berch moved, and Board member Gildea seconded approval of the meeting agenda.</p> <p>Vote: In Favor: Benz, Berch, Gildea, Coyne, Norton, Vallieres Opposed: 0 Abstained: 0 Absent: Auker Hall, Lavoie, Wosczyzna-Birch</p> <p>Motion carried unanimously.</p>
<p>II. Public Participation</p>	<p>Ethan Gutterman, SEIU 1199NE Organizer introduced himself.</p>

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<p>III. Consideration of Minutes</p>	<p>Chairperson, Dr. Benz motioned, Board member Norton moved, and Board member Berch seconded approval of the October 30, 2024 and November 20, 2024 Board meeting minutes.</p> <p>Vote: In Favor: Benz, Berch, Gildea, Coyne, Norton, Vallieres Opposed: 0 Abstained: 0 Absent: Auker Hall, Lavoie, Wosczyrna-Birch</p> <p>Motion carried unanimously.</p>
<p>IV. Items Requiring Action</p> <p>A. Approval of the amended 2024-2025 Board and Committee Schedule</p> <ul style="list-style-type: none"> - Schedule - Committees 	<p>Chairperson, Dr. Benz presented the amended 2024-2025 Board and Committee Schedule to the Board.</p> <p>Chairperson, Dr. Benz motioned, Board member Vallieres moved, and Board member Berch seconded approval of the amended 2024-2025 Board and Committee Schedule.</p> <p>Vote: In Favor: Benz, Berch, Gildea, Coyne, Norton, Vallieres Opposed: 0 Abstained: 0 Absent: Auker Hall, Lavoie, Wosczyrna-Birch</p> <p>Motion carried unanimously.</p>
<p>V. Report of the Interim Executive Director</p> <p>A. Approval of the</p>	<p>CTECS Interim Executive Director, Dr. Alice Pritchard introduced CTECS Chief of Staff, Mrs. Ronke Stallings to present the Child Nutrition Program Authorized Signature Change Form to the Board.</p> <p>CTECS Chief of Staff, Mrs. Ronke Stallings presented the Child Nutrition Program Authorized Signature Change Form to</p>

<p>Child Nutrition Program Authorized Signature Change Form</p>	<p>the Board.</p> <p>CTECS Chief of Staff, Mrs. Ronke Stallings motioned, Board member Berch moved, and Board member Vallieres seconded approval of the Child Nutrition Program Authorized Signature Change Form.</p> <p>Vote: In Favor: Benz, Berch, Gildea, Coyne, Norton, Vallieres Opposed: 0 Abstained: 0 Absent: Auker Hall, Lavoie, Wosczyrna-Birch</p> <p>Motion carried unanimously.</p>
<p>B. Interim Executive Director Update</p>	<p>CTECS Interim Executive Director, Dr. Alice Pritchard presented the Executive Director Update to the Board.</p>
<p>C. Interim Superintendent Report</p>	<p>CTECS Interim Executive Director, Dr. Alice Pritchard introduced CTECS Interim Superintendent, Mr. Freeman Burr to present the Interim Superintendent Report to the Board.</p> <p>CTECS Interim Superintendent, Mr. Freeman Burr present the Interim Superintendent Report to the Board.</p>
<p>VI. Report of the Chair</p>	
<p>A. Chairperson Update</p>	<p>Chairperson, Dr. Benz presented the Chairperson Update to the Board.</p>
<p>B. Superintendent Search Update</p>	<p>Chairperson, Dr. Benz presented the Superintendent Search Update to the Board.</p>
<p>VII. Adjourn</p>	<p>Chairperson Benz motioned Board member Gildea moved, and Board member Vallieres seconded for the meeting to adjourn.</p> <p>Vote: In Favor: Benz, Berch, Gildea, Coyne, Norton, Vallieres</p>

<p>VIII. Tour</p>	<p>Opposed: 0 Abstained: 0 Absent: Auker Hall, Lavoie, Wosczyzna-Birch</p> <p>Motion carried unanimously.</p> <p>The meeting adjourned at 10:46am</p> <p>CTECS Interim Executive Director, Dr. Alice Pritchard introduced H.C. Wilcox Principal, Ms. Wendi Wight, who shared school highlights and took board members on a student-led tour.</p>
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Transcribed by: Ronke Stallings, Chief of Staff, CTECS